



Chittagong Port Authority

(Complaint Submission Form about IT Equipments)

Date:

To
Systems Analyst
Chittagong Port Authority
Chattogram.

Machine Name :

Machine Serial No:

Problem :
(Brief Description)

Location :
(Of Machine)

Signature of the Complainant
Designation:
Seal:

.....
(Filled by Computer Center Maintenance Person)

Technical Issues :
(Brief Description)

Required Hardware/Service :
1.
2.
3.

Signature of the Maintenance Person
Name: